



# जवाहरलाल नेहरू पोर्ट ट्रस्ट JAWAHARLAL NEHRU PORT TRUST

पत्तन कार्यालय : प्रशासन भवन, शेवा, तालुका-उरण, नवी मुंबई - 400 707

Port Office : ADMINISTRATION BLDG., SHEVA, TALUKA - URAN, NAVI MUMBAI - 400 707.

मुख्य प्रबंधक (प्रचलन) Chief Manager (Oprn.)-(022) 2724 2218, मुख्य प्रबंधक (प्रशासन) Chief Manager (Admn.)-(022) 2724 2233,

मुख्य प्रबंधक (वित्त) Chief Manager (Fin.)-(022) 2724 2241, मुख्य प्रबंधक (प.यो.वि.) Chief Manager (PPD)-(022) 27242326,

उप-संरक्षक Dy.Conservator-(022) 2724 2301



Website : www.jnport.gov.in  
E-mail : info@jnport.gov.in

## CIRCULAR

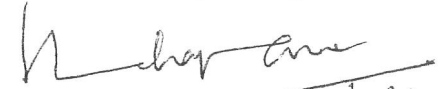
Ref : JNP/OPRN-CMT/LIQUID/2013/416

17.07.2013

**Subject: Submission of vessel related Documents by the shipping lines, tank farms, and CHAs etc. for Berthing of vessel at BPCL Liquid Cargo Jetty, JNPT....reg.**

To streamline the berthing of the vessels, it is reconfirmed that the liquid cargo vessels will be berthing on priority and first-cum-first-serve basis norms issued vide circular No. JNP/OPRN-CM (O)/LIQUID/2010/137 Dtd 01/02/2010.

- 1) However, an arrived vessel shall be considered to be ready when all the documents submitted up to 16:30 Hrs on the previous day for readiness of the vessel. Any document submitted after 16:30 Hrs on previous day to 10:30 Hrs on the day of daily pre-berthing meeting will be accepted at Bulk Terminal office only and not in the daily pre-berthing meeting. Moreover, the documents submitted during the aforesaid period will not be considered towards readiness of the vessels in the daily pre-berthing meeting held at 10:30 Hrs but will be considered for the next day's daily pre-berthing meeting.
- 2) In order to have a win-win situation, the priority vessels may be considered for providing priority berthing on the date of priority if the vessel arrives prior to 10:30 hrs of the daily pre-berthing meeting subject to readiness of the vessel and availability of the berth, failing which will be considered in the next day's pre-berthing meeting if the vessel arrives as per the norms for berthing of liquid cargo vessels on priority and first-cum-first-serve basis issued vide circular No. JNP/OPRN-CM (O)/LIQUID/2010/137 dtd. 01/02/2010 (Refer Sr.No. (a)4 for priority berthing).
- 3) The format of 12 Hrs priority undertaking attached at Annex. -I need to be submitted prior to 12 Hrs priority berthing.
- 4) In order to overcome the clashing date of priority, the Port will adopt practical approach to accept priority dates of PSU vessels keeping reasonable time to handle a non-priority vessel in between two priority vessels as per existing berthing norms.

  
(S. N. Maharana) 8/7/13  
Chief Manager (Traffic)

**UNDERTAKING**  
**Format for 12 hrs priority berthing.**

Annexure-I

**(To be submitted by vessel agent)**

**Date: / /**

To,  
The Dy. Manager (Liquid berth, SWB-I & II),  
Jawaharlal Nehru Port Trust,  
Sheva, Navi Mumbai-400707

**Subject:** Berthing of Vessel ( M.T. Vessel Name) on 12Hrs. Priority

Dear Sir,

We wish to inform that we are the owner's agent for subject vessel which is arriving/arrived on (Date) to discharge/load (cargo quantity in Metric Tonnes) to/from (tank farm Name).

We will pay the priority charges and also undertake that vessel will complete the cargo operations within 12 Hrs. In case of failure to complete the cargo operations within 12 hrs, the vessel will suspend cargo operations for shifting to anchorage on account of vessel agent and wait for berthing on normal turn basis.

Thanking You.

Yours Faithfully,

(Signature)  
(Vessel Agent Name & Seal)